CRANBROOK ACADEMY OF ART

2026 ANNUAL SECURITY AND FIRE SAFETY REPORT

INTRODUCTION

Your safety is important to Cranbrook Academy of Art. For that reason and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime `Statistics Act ("the Clery Act"), this report, produced by the Security and Safety Department of Cranbrook Educational Community in collaboration with various departments and administrators constitutes our annual disclosure of current policies with regard to crime reporting and campus security. This report also includes the required annual listing of crime statistics. Policy revisions do occur from time to time, so any individual reading this report is encouraged to contact the Security and Safety Department to obtain any policy updates since the date this report was published. Policy updates may also be viewed on the home page of the Security and Safety Department on the Academy internet site (www.cranbrook.edu).

CRANBROOK ACADEMY OF ART

Table of Contents

INTRODUCTION..... **1**

A. General Procedures..... **3**

B. Reporting a Crime **4**

II. TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS..... **4**

III. SEXUAL ASSAULT PREVENTION AND RESPONSE.....**4**

A. Introduction..... **4**

B. Reporting Offenses..... **4**

C. Confidentiality..... **5**

D. Academy Resources for Prevention and Awareness..... **5**

IV. SEXUAL OFFENDER REGISTRATION..... **8**

V. TITLE IX POLICY AND PROCEDURE (SEXUAL ASSAULT, SEXUAL HARASSMENT AND SEXUAL MISCONDUCT POLICY) ..... **9 - 22**

VI. CAMPUS ACCESS POLICY **23**

VII. SECURITY OF CAMPUS FACILITIES.....**23**

VIII. REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISITICS.....**23**

XI. SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS..... **24**

XII. CAMPUS SAFETY AUTHORITY AND JURISDICTION.....**24**

XIII. NON-RETALIATION FOR CLERY IMPLEMENTATION..... **25**

Missing Persons Policy..... **26**

Annual Crime Statistics ..... **27 - 33**

Contacting Security and Safety..... **34**

Annual Fire Safety Report **36**

Annual Fire Statistics Report **36**

I. REPORTING A CRIME OR EMERGENCY

A. General Procedures

Community members, students, faculty, staff, and guests are encouraged to report all crimes and Security and Safety related incidents to the Security and Safety Department in a timely manner. This publication focuses on the campus Security and Safety Department because it patrols all of campus.

To report a crime or an emergency on the Academy or broader CEC campus, call the Security and Safety Department at (248) 645-3170 as security officers are available 24 hours a day. In response to a call, security officers take the required action, dispatching an officer to the site of the complaint along with any additional off-campus emergency assistance requested or needed, or asking the victim to report to the Security and Safety Department to file an incident report. All incident reports are forwarded to the appropriate administrators for any necessary follow-up.

If assistance is required from the Bloomfield Hills Public Safety Department, the Security and Safety Department will contact the appropriate agency. Crimes should be reported to the Security and Safety Department even if the individual does not wish to involve law enforcement to ensure inclusion in the annual crime statistics and to aid in providing Security Alerts to the community, when appropriate. More detail regarding the circumstances under which the Academy issues a Security Alert is contained in Section II below.

B. Reporting a Crime

Dial 911 on Cranbrook phones for life threatening emergencies. Contact the Security and Safety Department 24 hours a day, 365 days a year at (248) 645-3170 or ext. 3170, or use the emergency call box phones (Blue Phones) located in the parking garage and various remote areas of the campus or by use of the Titan HST cell phone application.

In addition, you may report crimes to the following law enforcement agency:

Bloomfield Hills Department of Public Safety (248) 644-4200 or by dialing 911

Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings, or around residential housing should be reported to the local police department by calling 911 and to Security and Safety using the above 24/7 phone numbers or the Titan HST cell phone application. Remember if you See Something, Say Something.

The Security and Safety Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the Security and Safety Department. If you are the victim of a crime and do not want to pursue an action with the Academy under our internal procedures or through the criminal justice system, you may still wish to consider filing a report. The purpose of this report is to allow the Academy to take steps to enhance the safety of yourself and others. With such information, the Academy can keep accurate records of the number of incidents involving students, determine whether there is a pattern of crime with respect to a particular location, method, or assailant, and alert the campus to any potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the Academy. They

are also maintained in a confidential fashion with disclosure internally or externally only when deemed reasonably necessary for the safety of the student or others, when disclosure is required by law, or when disclosure and follow up on information contained in a report is warranted under our policies, as part of our ethical obligations in certifying student character, or as deemed appropriate in the form of referral to the Academy of Art Leadership in order that support and assistance efforts can be coordinated.

C. TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

Security Alerts are warnings issued by the Academy of Art (typically by the Director of Security and Safety or Communications team) immediately upon confirming a significant emergency or dangerous on-campus situation that involves an immediate threat to the health or safety of students or employees and gathering sufficient information to issue a Security Alert. The intent of a Security Alert is to caution the campus community about immediate threats, thereby enabling community members to take precautions to protect themselves. Therefore, a public warning may not be issued if we determine in the exercise of professional judgment that it will compromise efforts to assist the victim or hinder the response by any investigating agency.

D. SEXUAL ASSAULT PREVENTION AND RESPONSE

A. Introduction

Sexual assault is the commission of an unwanted sexual act that occurs without indication of consent of both individuals, or that occurs under threat or coercion. Sexual assault can occur either forcibly and/or against a person's will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if less than the age recognized by law, if intoxicated by drugs and/or alcohol, if developmentally disabled, or if temporarily or permanently mentally or physically unable to do so.
Under federal and state law, sexual assault includes, but is not limited to, rape, forcible sodomy, forcible oral copulation, sexual assault with an object, sexual battery, forcible fondling (e.g., unwanted touching or kissing for purposes of sexual gratification), and threat of sexual assault.

Sexual assault is unacceptable and will not be tolerated at the Academy. Any individual who has been sexually assaulted is urged to make an official report. A report of a sexual assault will be dealt with promptly. Confidentiality will be maintained to the greatest extent reasonably possible.

The Academy is committed to providing information regarding on- and off-campus services and resources. Any of the resources listed in this policy can assist a person to access the full range of services available.

B. Reporting Offenses

If you are a victim of a sexual assault at the Academy, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Security and Safety Department strongly

advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to the Security and Safety Department, at (248) 645-3170 (Ext 3170 from a Campus Phone), via the Titan HST cell phone application or by calling 911.

C. Confidentiality

The Academy will make every effort reasonably possible to preserve an individual's privacy and protect the confidentiality of information. The degree, to which confidentiality can be protected, however, depends upon the professional role of the person being consulted. The professional being consulted should make these limits clear before any disclosure of facts.

• ***Medical Treatment*** — an individual who has been sexually assaulted is urged to seek appropriate medical evaluation as promptly as possible. For life-threatening conditions, call 911 or go to the Emergency Room of the nearest hospital. For treatment of less serious injuries or for evaluation and prevention of sexually transmitted diseases and pregnancy, as well as consultation for other health issues, individuals and/or their spouses/domestic partners should seek medical treatment using ordinary channels such as local clinics or personal physicians.

• ***Medical-Legal Evidence Collection*** — an individual who has been sexually assaulted (particularly by rape, forcible oral copulation, or sodomy) is encouraged to request collection of medical-legal evidence. Prompt collection of physical evidence is essential should a person later decide to pursue criminal prosecution and/or a civil action. To obtain a free medical-legal exam, the individual will need to contact the police and file a police report.

• ***Obtaining Information, Support, and Counseling*** — Whether or not one chooses to make an official report, an individual who has been sexually assaulted is encouraged to obtain information, support and counseling. The degree to which confidentiality can be protected depends upon the professional role of the person being consulted and should be addressed with that person before specific facts are disclosed. Counseling referrals or information can, in the case of employees, be obtained from Human Resources. For students, a referral can be made by the Dean of Student Services.

D. Academy Resources for Prevention and Awareness

In addition to the information provided by the Title IX / VAWA policy in this report, Cranbrook Academy of Art makes educational and prevention programs available to all students, staff and Artists-in-Residence/Faculty of the Academy through United Educators. Training modules include information on understanding healthy versus abusive relationships; resources for help and information on preventing sexual assault; information to help students and staff understand respectful relationships and both prevent and report harassing behaviors; and resources for safe and positive options for bystander intervention

The United Educators is made available to all members of the Academy of Art community for on-going learning. The modules may be accessed at any time, and the online training is self-paced.

CAA is committed to providing a safe learning, working, and living environment that is free from violence and unlawful discrimination and harassment. As part of that commitment, CAA encourages all students to complete any of the following online training courses through United Educators:

1) **Healthy Relationships and Dating Violence**
2) **Impressions**
3) **Intervene**
4) **Lasting Choices: Prevent Sexual Assault**
5) **Show Some Respect: Prevent Harassment**

2025-2026 United Educators Training Courses

Cranbrook Academy of Art

The courses below are available to you, and we encourage you to complete each of them. Please follow these steps:

1. Using your computer (not your phone) in either Google Chrome or Microsoft Edge, go to: https://learn.ue.org/

2. Enter your login credentials.
   - Accept Cookies on the bottom of the screen
   - Username: **Your Cranbrook email address**
   - Password: **Cranbrook1!** (case sensitive)

3. You will be prompted to accept the UE Privacy Policy.
   - Click on the box to accept the terms of the privacy policy
   - Click on I Agree

4. You will be prompted to create a new password.
   - You will enter Cranbrook1! as your current password.
   - Choose a new password - all passwords must be at least 6 characters long and contain both letters and numbers.
   - Retype the new password to confirm.
   - Please make note of your new password. You will need it to access all training courses.

5. Once you are signed into the portal you will have the option to complete any or all of the following training courses:
    - **Healthy Relationships and Dating Violence**
    - **Impressions**
    - **Intervene**
    - **Lasting Choices: Preventing Sexual Assault**
    - **Show Some Respect! Prevent Harassment**

6. Click on any of the trainings to begin.

7. Make sure your pop-up blocker is turned off so that the course can launch. Follow the prompt on your screen or go to your browser settings to disable your pop-up blocker.

8. Upon successful completion of the course, you will receive an email containing a link to your completion certificate.

Need Help? If you have any issues signing in or accessing the courses, visit the Support Portal. All other questions should be directed to Nori Meyerson at nmeyerson@cranbrook.edu.

IV. SEXUAL OFFENDER REGISTRATION

The Campus Sex Crimes Prevention Act (CSPA) of 2000 is a federal law that requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under State law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

Information concerning registered sex offenders

As required by the federal campus sex crimes prevention act, institutions of higher education must issue a statement advising Cranbrook community members where information concerning registered sex offenders may be obtained. Persons convicted of certain sex offenses are required by law to register with the state. Information on registered sex offenders is available at: http://meganslaw.ca.gov/index.htm. The department of justice national sex offender public website is also a source for sex offender information. For information on registered sex offenders attending or employed at Cranbrook, contact the local police department.

V. CRANBROOK ACADEMY OF ART TITLE IX GRIEVANCE POLICY AND PROCEDURE

(SEX DISCRIMINATION, SEXUAL ASSAULT, AND SEXUAL MISCONDUCT POLICY)

Effective August 2020, updated September 2023 and August 2024.

I. PREAMBLE

Title IX of the Education Amendments of 1972 (20 U.S.C. 1681) and its implementing regulations (34 C.F.R. 106) prohibit sex discrimination. Title IX provides:

> *No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance.*

Cranbrook Educational Community's Academy of Art ("Academy") is committed to fostering a campus environment that is free from unlawful discrimination on the basis of sex, including sexual harassment and sexual assault. Cranbrook Educational Community also maintains sex discrimination policies that meet or exceed applicable legal standards under Title IX and other applicable laws,[1] including but not limited to the Code of Conduct in the Student Handbook.

This Title IX Grievance Policy and Procedure is intended to ensure a safe and non-discriminatory educational and work environment and describe the process by which Cranbrook meets its obligations under Title IX and its implementing regulations.

II. SCOPE, APPLICABILITY, AND JURISDICTION

All students, faculty, and staff participating in Academy programs and activities in the United States, as well as applicants for employment or admission are subject to this Title IX Grievance Policy and Procedure.

The Title IX regulations prohibit sex discrimination, which includes sexual harassment. The regulations define "sexual harassment" to include three types of misconduct on the basis of sex which jeopardize the equal access to education that Title IX is designed to protect. These types of misconduct include: (1) any instance of quid pro quo harassment by an Academy employee; (2) any conduct on the basis of sex that in the view of a reasonable person is so severe and pervasive and objectively offensive that it effectively denies a person equal access to an Academy education program or activity; and (3) any instance of sexual assault, dating violence, domestic violence, or stalking, as those terms are defined below (sex discrimination and sexual harassment are collectively "Title IX Prohibited Conduct").

To fall within the jurisdiction of Title IX, the alleged Title IX Prohibited Conduct must have taken place in an Academy Program or Activity, and against a person in the United States at the time the conduct occurred. An "Academy Program or Activity" includes locations, events, or circumstances over which the Academy exercises substantial control over both the Respondent (accused perpetrator) and the context in which the Title IX Prohibited Conduct occurs, including but limited to U.S.-based school-sponsored field trips and any building owned or controlled by a student organization that is officially recognized by the Academy. Study-abroad programs are not covered by the Title IX regulations.

[1] Other applicable laws include the Violence Against Women Reauthorization Act of 2013 (20 U.S.C. 1092(f)) (VAWA), also known as the Campus Sexual Violence Elimination Act (Campus SaVE Act); the Clery Act, 20 U.S.C. 1092(f) and implementing regulations, and Title VII of the Civil Rights Act of 1964, as amended.

Given the federal mandates of Title IX and its implementing regulations, the rights and obligations provided in this Title IX Grievance Policy and Procedure necessarily supersede any conflicting rights or obligations provided in other Cranbrook policies and procedures, including disciplinary procedures. Conduct that falls outside the jurisdictional or definitional scope of Title IX, however, may still violate other Cranbrook policies and procedures, including but not limited to the Code of Conduct in the Student Handbook and may be addressed through other Cranbrook processes and procedures.

III. REPORTING TITLE IX PROHIBITED CONDUCT

A. What to Report

The types of sex discrimination and sexual harassment covered by this Title IX Grievance Policy and Procedure (collectively "Title IX Prohibited Conduct") includes conduct on the basis of sex that satisfies one or more of the definitions below. Note that sexual misconduct or other discrimination on the basis of sex that does not fall within these specific definitions may still violate the Code of Conduct in the Student Handbook, and/or other policies and should be reported as directed in those policies.

It is also a violation to commit or attempt to commit any of the acts defined below or to knowingly aid or facilitate another person to commit any act of the acts defined below.

1. Title IX Sexual Harassment: Conduct, on the basis of sex, that satisfies one or more of the following:

a. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to Academy Programs or Activities.

b. An employee of the Academy conditioning the provision of an aid, benefit, or service of the Academy on an individual's participation in unwelcome sexual conduct.

2. Sexual Assault: Any sexual act directed against a Complainant without the Affirmative Consent of the Complainant, including instances in which the Complainant is incapable of giving consent, including because of Incapacitation.

Affirmative Consent means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that the person has the Affirmative Consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean Affirmative Consent, nor does silence mean Affirmative Consent. Affirmative Consent must be ongoing throughout a sexual activity and can be revoked at any time. Affirmative Consent may be based on a condition(s), *e.g.*, the use of a condom, and that condition(s) must continue to be met throughout an activity, unless there is mutual agreement to forego or change the condition. When there is no Affirmative Consent present during sexual activity, the activity at issue necessarily occurred "against the person's will."

Incapacitation means a person lacks the ability to voluntarily agree (that is, to give Affirmative Consent) to sexual activity because the person is asleep, unconscious, under the influence of an anesthetizing or intoxicating substance such that the person does not have control over their body, is otherwise unaware that sexual activity is occurring, or is unable to appreciate the nature and quality of the act. Incapacitation is not necessarily the same as legal intoxication.

3. Nonforcible Sexual Violations

a. Incest. Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by Michigan law.

b. Statutory Rape. Nonforcible sexual intercourse with a person who is under the statutory age of consent of Michigan. The age of consent in Michigan is 16.

4. Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship is determined based on the Complainant's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

a. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

b. Dating Violence does not include acts covered under the definition of Domestic Violence

5. Domestic Violence

An act that could be classified as a felony or misdemeanor crime of violence committed:

a. By a current or former spouse or intimate partner of the Complainant;

b. By a person with whom the Complainant shares a child in common;

c. By a person who is cohabitating with, or has cohabitated with, the Complainant as a spouse or intimate partner;

d. By a person similarly situated to a spouse of the Complainant under the domestic or family violence laws of Michigan;

e. By any other person against an adult or youth Complainant who is protected from that person's acts under the domestic or family violence laws of Michigan.

To categorize an incident as Domestic Violence, the relationship between the Respondent and the Complainant must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

6. Stalking

Engaging in course of conduct directed at a specific person that would cause a reasonable person to (a) Fear for the person's safety or the safety of others; or (b) suffer substantial emotional distress.

For the purposes of this definition:

a. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

b. Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant.

c. Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

B. Where to Report

1. Title IX Coordinator

Any person may report Title IX Prohibited Conduct (whether or not the individual reporting is the person alleged to have experienced the conduct), in person, by mail, by telephone, or by email, using the contact information listed below. Such a report may be made at any time, including during non-business hours, by using the telephone number or email address, or by mail to the office address, listed for the Title IX Coordinator.

Title IX Coordinator

Eric Herppich
Chief Human Resources Officer
Cranbrook Educational Community
39221 Woodward Avenue
Cranbrook House, 1st Floor
Bloomfield Hills, MI 49304
248-645-3165
eherppich@cranbrook.edu

2. Other Senior Administration Officials

Notice of allegations of Title IX Prohibited Conduct to the Title IX Coordinator, or an official with authority to institute corrective measures on the Academy's triggers the Academy's response obligations under Title IX. Such Senior Administration Officials include:

Academy of Art Title IX Liaison

Brandon Little
Director of Cranbrook Academy of Art
Cranbrook Academy of Art
39221 Woodward Avenue
Academy of Art Administration, 2nd Floor
Bloomfield Hills, MI 48304
(248) 645-3308
blittle@cranbrook.edu

3. Reports to Law Enforcement

If the individual is in immediate danger or believes there could be an ongoing threat to the individual or the community, please call 911 or contact the Security and Safety Department by calling 248-645-3170 or by use of the Titan HST cell phone application.

For conduct that could also constitute a crime under Michigan law, a Complainant is encouraged—but not required—to contact the police by dialing 911 or the local police agency in the jurisdiction in which the alleged incident occurred.

Cranbrook officials, including the Director of Security and Safety (248-645-3170; security@cranbrook.edu) will assist you in contacting local law enforcement authorities, if you request assistance.

C. When to Report and Confidential Resources

There is no specific time frame for individuals who have experienced conduct that may constitute Title IX Prohibited Conduct to make an Initial Report pursuant to this Title IX Grievance Policy and Procedure. Individuals are, however, encouraged to make a report soon after the incident in question to assist in ensuring a prompt investigation.

At any time (whether or not an individual decides to make a report of Title IX Prohibited Conduct to the Title IX Coordinator or other Senior Administration Official), an individual may contact Brandon Little, Vanessa Lucero Mazei, or Eric Herppich for a referral to obtain counseling services.

D. How to Report

Complainants who experience any type of sexual harassment or violence are encouraged to seek help as identified above. Any person may report Title IX Prohibited Conduct, whether or not the individual reporting is the person alleged to have experienced the conduct. To make an Initial Report of Title IX Prohibited Conduct, the Title IX Office will typically ask for the following information, if known:

- Name of Complainant
- Complainant's role, if any, within the Academy (student, faculty, employee, visiting critic/artist, other)
- Name of Respondent
- Respondent's role within the Academy (student, faculty, employee, visiting critic/artist, other)
- Date(s) of the incident
- Location of the incident
- Time of the incident
- Nature of the conduct (provide specific details of the report)
- Date of previous report (if any)
- To whom any previous report was made (if any)

IV. PROCEDURE: INITIAL RESPONSE, FORMAL COMPLAINT, INVESTIGATION, INFORMAL RESOLUTION, AND APPEAL

A. Receipt of an Initial Report of Title IX Prohibited Conduct

1. Offer of Supportive Measures

Upon receipt of notice of an Initial Report of Title IX Prohibited Conduct (which may come from any individual), the Title IX Coordinator (or their designee) will promptly contact the Complainant and inform the Complainant:

- of the availability of Supportive Measures, including that the Supportive Measures are available with or without filing a Formal Complaint;
- of the availability of confidential counseling resources off campus;
- how to file a Formal Complaint;
- that, if the reported conduct could be a crime, the Complainant has the right but not the obligation to file a police report, and that if there is a police investigation, the Title IX Coordinator will coordinate with law enforcement; and
- of the importance of preserving evidence and identification and location of Witnesses.

If on the face of the Initial Report, the Title IX Coordinator determines that the conduct alleged does not fall within the scope of Title IX, the Title IX Coordinator may also inform the Complainant that the matter may be referred to another Academy process (such as the Code of Conduct process outlined in the Student Handbook). Even if the matter is referred, the Complainant will still receive an offer of Supportive Measures.

Supportive Measures will be based on an individualized review depending on each situation, and may include but will not be limited to: extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, changes in work or housing locations, leaves of absence and increased security. The Academy will maintain as private any Supportive Measures provided to the Complainant or Respondent, to the extent that the Academy's ability to provide Supportive Measures is not restricted.

The Title IX Coordinator is responsible for coordinating the Supportive Measures and will consider the Complainant's wishes with respect to Supportive Measures.

2. Privacy and Confidentiality

Notice to the Title IX Coordinator or other Senior Administration Official of conduct that could constitute Title IX Prohibited Conduct triggers the Academy's obligations under this Title IX Procedure. If the Title IX Coordinator, or other Senior Administration Official becomes aware that Title IX Prohibited Conduct is alleged to have occurred, the Academy has an obligation to review the available information and determine whether to proceed to an Investigation.

The Academy will make reasonable and appropriate efforts to preserve an individual's privacy and to protect the confidentiality of information. However, because of laws relating to reporting and other state and federal laws, the Academy cannot guarantee confidentiality relating to incidents of Title IX Prohibited Conduct. However, the Academy takes requests for privacy and confidentiality seriously, to the extent it can do so while at the same time fulfilling its responsibility to provide a safe and nondiscriminatory environment for all students and the Cranbrook community. The Academy will make sure the Complainant is aware he/she/they are protected from Retaliation.

Should a Complainant make a request that the Academy not disclose the Complainant's identity to the Respondent, the Title IX Coordinator will inform the Complainant that the Academy's ability to respond to the allegations and investigate may therefore be limited if the request is granted. A Complainant who initially requests confidentiality is not prohibited from later requesting that the Academy conduct a full investigation.

Whether or not the Complainant requests confidentiality, the Academy will keep private the identity of all Complainants, Respondents, and Witnesses, except as necessary to carry out this Procedure or as may be required by any other applicable law.

3. Emergency Removal/Administrative Leave

a. Individualized Safety and Risk Analysis.

Based on an Initial Report or Formal Complaint of Title IX Prohibited Conduct, the Title IX Coordinator, in consultation with others as appropriate, may undertake an individualized safety and risk analysis to determine whether the allegations indicate the Respondent poses an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Title IX Prohibited Conduct. If the Academy determines removal is appropriate, the Respondent will be provided with notice and an opportunity to challenge the decision immediately following the removal.

b. Administrative Leave of a Non-Student Respondent.

The Academy may place a non-student Respondent on administrative leave after notice of a report of Title IX Prohibited Conduct and during the pendency of resolution of the matter.

B. Filing a Formal Complaint

After the Initial Report, the Title IX Procedure will not move forward until a Formal Complaint is filed. A Formal Complaint can be filed in one of two ways:

1. Complainant submits Formal Complaint: A Complainant may complete and sign a Formal Complaint alleging Title IX Prohibited Conduct against a Respondent and requesting that the Academy Investigate the allegation of Title IX Prohibited Conduct.

a. At the time of filing a Formal Complaint, a Complainant must be participating in or attempting to participate in one of the Academy's Programs or Activities.

2. Title IX Coordinator submits Formal Complaint: The Title IX Coordinator may complete and sign a Formal Complaint.

a. Complainant may request that the Academy not proceed with an Investigation or further resolution under this Policy and Procedure. A Complainant's wishes with respect to whether the Academy investigates will be respected unless the Title IX Coordinator determines that signing a Formal Complaint over the wishes of the Complainant is not clearly unreasonable in light of the known circumstances.

b. The Title IX Coordinator will inform the Complainant that due to various federal and state laws and/or in order to protect the safety of the campus community some circumstances require the Academy to move forward with an Investigation, even if the Complainant requests otherwise. The Academy's decision is subject to a balancing test that requires the Academy to consider a range of factors, including but not limited to the seriousness of the

alleged conduct, whether there have been other complaints against the Respondent and the Respondent's status (such as whether the Respondent is a member of the faculty or staff).

C. Receipt of a Formal Complaint of Title IX Prohibited Conduct

1. **Notice of Formal Complaint:** Upon receipt of a Formal Complaint, the Academy will provide a Notice of Formal Complaint to the Parties for whom the Academy knows their identity, including the following details:
   a. A description of the Academy's Title IX Procedure, including any Informal Resolution process.

   b. A description of the allegations including sufficient details known at the time.

   c. A statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of a Hearing.

   d. A statement that the Parties may have an advisor of their choice, who may be, but is not required to be an attorney, and who may inspect and review evidence as described herein.

The Notice of Formal Complaint will be provided with sufficient time to respond and prepare for any investigative interviews.

Once a Notice of Formal Complaint is issued, a Respondent student's ability to receive a degree is placed on hold.

After receiving Notice of Formal Complaint, both the Complainant and the Respondent will be asked to identify any academic, employment, or other significant conflicts that would affect the timing of the Investigation.

Ongoing Notice Requirement: If, in the course of an Investigation, the Academy decides to investigate allegations about the Complainant or Respondent that are not included in the initial Notice of Formal Complaint provided, the Academy will provide notice of the additional allegations to the Parties whose identities are known.

D. Rights and Responsibilities of Parties and Witnesses

During an Investigation under this Title IX Procedure, the Parties and Witnesses have the following responsibilities and rights.

1. **Responsibilities of the Parties and Witnesses**
   a. The responsibility to be truthful, to cooperate with the process, and to follow the directions of Academy staff and agents responsible for administering this process;

   b. The responsibility not to retaliate against or intimidate any individual who has reported Title IX Prohibited Conduct or who has participated as a Party or Witness in the process; and

   c. The responsibility to keep private documents, materials, and information received from the Academy during this process; and,

   d. The responsibility to destroy, when so directed by the Academy, evidentiary materials and/or writings submitted by the other Party as party of the process.

2. **Rights of all Parties and Witnesses**
   a. The right to be protected from retaliation and intimidation where one has reported Title IX Prohibited Conduct or participated as a Party or Witness in the process;

   b. The right to exercise First Amendment rights and not be subject to investigation for retaliation for the exercise of such rights;

   c. The right to receive information regarding consequences for knowingly making false statements or knowingly submitting false information during the Title IX Procedure under the Code of Conduct Policy;

3. **Rights of Student Parties and Student Witnesses**

   a. The right not to be disciplined for drug and alcohol violations (relating to voluntary ingestion) or similar offenses in connection with the reported incident that do not place the health or safety of any other person at risk.

   b. A Party or Witness may not distribute materials obtained through the process and may not engage in retaliatory or intimidating conduct aimed at any other participants in the process. The Academy will investigate allegations of a person engaging in any of these prohibited acts. The Academy recognizes, however, that it cannot otherwise prevent individuals from speaking openly about their experience and the Academy process.

   c. For student Complainants and Respondents, the right to an Advisor of the Party's choice or an Academy-provided Advisor at no cost to the Party;

4. **Rights of all Parties**

   a. The right to be treated equitably and receive the same equitable access to Supportive Measures;

   b. The right to have each phase of the Title IX Procedure completed within a reasonably prompt timeframe;

   c. The right to an Advisor as described above;

   d. The right to receive a Notice of Formal Complaint that provides sufficient detail about the allegations and the applicable Academy policies for the Respondent to be able to respond and for both Parties to understand the scope of the Investigation;

   e. The right to decline to give a statement about the allegations;

   f. The right to participate in the Investigation, including by identifying fact Witnesses and Expert Witnesses and identifying and/or providing inculpatory, exculpatory and other relevant information and evidence to the Investigator;

   g. The right to receive any Notice of Dismissal;

   h. The right to appeal any Notice of Dismissal;

i. The right to review all evidence directly related to the allegations, in electronic format or hard copy, with at least 10 days for the Parties to inspect, review, and respond to the evidence.

j. The right to receive an Investigative Report that fairly summarizes relevant evidence, in electronic format or hard copy, with at least 10 days for the Parties to respond;

k. The right to have the matter heard at a live Hearing by a neutral Hearing Officer who will determine the matter using a Preponderance of the Evidence standard and who will not prejudge the outcome of a case;

l. The right to an Advisor who will conduct oral cross-examination at the live Hearing on behalf of the Party;

m. The right to jointly agree with the other Party to waive cross-examination through the Advisor and instead submit written cross-examination questions to the Hearing Officer to conduct the examination. Parties will not be pressured to make this election or be penalized in any way for electing to conduct cross-examination through their Advisor;

n. The right to receive a Written Determination Regarding Responsibility (if any);

o. The right to appeal the Written Determination Regarding Responsibility to a neutral Appeal Officer; and

p. The right to receive a Notice of Outcome of Appeal.

5. <u>Rights of the Respondent</u>

a. The right not to have any disciplinary Sanctions imposed before a finding of responsibility in accordance with this Title IX Procedure; and

b. The right to be presumed not responsible for the alleged Title IX Prohibited Conduct until a determination regarding responsibility is made at the conclusion of the Hearing.

E. Initial Assessment of Formal Complaint

The Title IX Coordinator shall make an initial assessment as to whether a Formal Complaint submitted by a Complainant contains sufficient allegations to describe an act of Title IX Prohibited Conduct covered by this Title IX Policy and Procedure. If it does not, the Academy may inform the Complainant about other Academy policies and procedures that may be more applicable to the alleged conduct.

1. <u>Request for More Information Prior to Investigation or Resolution</u>

If an assessment of a Formal Complaint submitted by a Complainant reveals that there are insufficient allegations in the Formal Complaint to determine whether a Title IX Investigation can go forward and/or issue a Notice of Formal Complaint (for example, the identity of the Respondent is not provided), the Title IX Coordinator can request additional information from the Complainant, and inform the Complainant that a Notice of Formal Complaint cannot be issued and an Investigation cannot go forward until more information is provided.

F. Informal Resolution Process

At any time after a Formal Complaint is filed, the Title IX Coordinator may, in his/her discretion, choose to offer and facilitate an Informal Resolution process, so long as both Parties give voluntary, informed, written consent to attempt Informal Resolution. The Informal Resolution Process cannot be used where a Formal Complaint has not been filed or where the Formal Complaint involves a student as Complainant and a staff or faculty member as a Respondent. An election to participate in an Informal Resolution does not constitute a waiver of the right to a formal Investigation and adjudication of Formal Complaints of Title IX Prohibited Conduct. Any person who facilitates an Informal Resolution will be experienced and trained in dispute resolution and trained on this Title IX Procedure., Any Party has the right to withdraw from the Informal Resolution process and resume the process with respect to the Formal Complaint.

G. Investigation

For any allegations in any Formal Complaint not subject to dismissal under this Title IX Policy and Procedure, the matter will proceed to an Investigation. The formal Investigation phase is the period during which the Investigator gathers information about the allegations. This period of time is the Parties' opportunity to provide input regarding the collection of evidence, but the burden of gathering evidence and the burden of proof is on the Academy. The Academy may, in its discretion, consolidate the Investigation of multiple Formal Complaints where the allegations arise out of the same facts.

1. Support During the Investigation Process: Advisor

The Advisor who may be but is not required to be an attorney serves as an advisor to the Party. A Party may select their own Advisor or request that one be provided by the Academy, at no cost to the Party. The Advisor may assist a Party on written submissions provided they are verified by the Party. Any Advisor who violates these expectations may not be permitted to participate further in the process or as an Advisor.

Only one Advisor will be allowed to accompany a Party to meetings with Investigators (including meetings that occur using technology, such as Zoom).

2. Investigation Process

a. **Investigator.** The Title IX Coordinator will personally conduct or designate an individual to conduct the Investigation of a Formal Complaint.

b. **Notice of Interviews or Meetings.** The Academy will send the Parties advance written notice of any investigative interviews or meetings at which the Party is expected to be present.

c. **Method of Information Gathering.** The Investigator may gather information, including collecting documents and conducting interviews. In addition, a Complainant or Respondent may: (i) submit documentary information to the Investigator; (ii) submit a list of Witnesses to be interviewed by the Investigator; and/or (iii) request that the Investigator attempt to collect documents and other information that are not accessible to the requesting Party.

d. **Medical Records.** For purposes of this Title IX Grievance Policy and Procedure, the Academy will not access, consider, disclose, or otherwise use a Party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional unless the Academy obtains that Party's voluntary, written consent to do so.

e. **Past Sexual History.** Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

f. **Disclosure of information.** After the Investigator has concluded the collection of evidence, the Investigator will send the Parties and their Advisors all evidence directly related to the allegations, in electronic format or hard copy, with at least ten (10) calendar days for the Parties to inspect, review, and respond to the evidence. This is the opportunity for the Parties to identify New Evidence or Rebuttal Evidence. New Evidence is evidence that was not available earlier in the process, could not have been available based on reasonable and diligent inquiry, and is relevant to the matter. Rebuttal Evidence is evidence presented to contradict other evidence in the file, which could not have been reasonably anticipated by a Party to be relevant information at the time of the Investigation. New Evidence and Rebuttal Evidence may be included or excluded from the file, but in no event is this section intended to permit a Party who has declined to give a statement about the incident during the Investigation to give such a statement for the first time after the Investigator has concluded the collection of all other evidence. This section is intended to be invoked in rare instances to allow for the inclusion of information that was not available during the Investigation or that could not have been reasonably anticipated to be relevant to rebut an issue that came to light.

3. **Investigative Report.**

After the Investigator has received and considered the Parties' responses to the evidence, the Investigator will complete an Investigative Report that fairly summarizes the relevant evidence. The Title IX Coordinator will make the Investigative Report available to the Parties and their Advisors in electronic format or hard copy, with at least ten (10) calendar days for the Parties to respond in writing to the Investigative Report.

H. Post-Investigation Options

1. Dismissal of Formal Complaint After Investigation

a. Mandatory Dismissal. The Academy must dismiss the Formal Complaint if after the Investigation it is determined by the Title IX Coordinator that the conduct alleged in the Formal Complaint does not constitute Title IX Prohibited Conduct or did not occur against a person in the United States. Any conduct dismissed under this Title IX Procedure that could constitute a violation of any other Academy policy, including but not limited to the Code of Conduct in the Student Handbook, may be referred to another applicable Academy process.

b. Discretionary Dismissal. The Academy may dismiss the Formal Complaint if:

i. The Respondent is no longer enrolled or employed by the Academy;

ii. Specific circumstances prevent the Academy from gathering sufficient evidence to reach a determination; or

iii. The Complainant informs the Title IX Coordinator in writing that the Complainant desires to withdraw the Formal Complaint or allegations therein.

iv. A Complainant may notify the Title IX Coordinator at any time that the Complainant does not wish to proceed with the Investigation. If such a request is received, the Title IX Coordinator will inform the Complainant that the Academy's ability to respond to the allegation may be limited if the allegations are withdrawn.

v. The Title IX Coordinator will consider relevant factors in reaching a determination as to whether to terminate the Investigation process. In the event that the Title IX Coordinator determines that the Investigation will continue, the Title IX Coordinator will notify the Complainant of that determination. The Title IX Coordinator will include in that notification a statement that the Complainant is not required to participate in the Investigation process but that the process will continue. In the event that the Title IX Coordinator determines that the Investigation will be terminated, both Parties will be notified.

c. Referral. In the event of dismissal after the Investigation (mandatory or discretionary), the Title IX Coordinator may refer some or all of the matter for consideration under another applicable Academy policy or procedure, if any, including, but not limited to the Code of Conduct in the Student Handbook.

d. Notice of Dismissal after Investigation. Upon dismissal, the Academy shall promptly send a Notice of Dismissal (mandatory or discretionary) and reason(s) for the dismissal simultaneously to the Parties. If the matter is being referred to another Academy procedure because it does not constitute Title IX Prohibited Conduct, but could violate other Academy policy, that information will be included in the notice as well.

e. Right to Appeal Notice of Dismissal. The Parties may appeal a Notice of Dismissal. Each Party may submit a written appeal which will be shared with the other Party. The Parties must submit the appeal by the date determined by the Title IX Office, generally ten (10) calendar days from the receipt of the Notice of Dismissal. The appeal will be submitted to a new Decisionmaker and will be limited to the following grounds:

i. Were there any procedural irregularities that substantially affected the outcome of the matter to the detriment of the Complainant?
ii. Was there any substantive new evidence that was not available at the time of the decision that could not have been available based on reasonable and diligent inquiry that would substantially affect the outcome of the decision?
iii. Is the decision one that a reasonable person might have made?

Upon receipt of a Party's appeal, the Title IX Coordinator will share it with the other Party. Each Party may submit a response to the other Party's appeal.

Each Party must submit this response by the date determined by the Title IX Coordinator, generally seven (7) calendar days after the other Party's appeal has been shared. The appealing Party will have access to the other Party's response to the appeal, but no further responses will be permitted.

The Title IX Coordinator is permitted, but not required, to file a response to a Party's appeal to respond to concerns relating to procedural irregularities including the Investigation. The Title IX Coordinator may submit one response for each Party that files an appeal (that raises a procedural irregularity). The Parties

will have access to the Title IX Coordinator response(s) to the appeal, but no further responses will be permitted.

2. **Informal Resolution.** As set forth above, the Title IX Coordinator may offer an Informal Resolution for eligible matters at any time after a Formal Complaint is filed, including after the Investigation has concluded.

3. Determinations. For any Formal Complaints not subject to Dismissal or Informal Resolution after Investigation, the Title IX Coordinator will assign the matter to a Decision-maker. The Decision-maker may be the same individual who was the Investigator, as long as there is no conflict of interest or bias. The Decision-maker will objectively review all of the relevant evidence, whether inculpatory or exculpatory, and avoid credibility determinations based on a person's status as a complainant, respondent, or witness. The respondent will be presumed innocent during this process. The Decision-maker will utilize a preponderance of the evidence standard in making findings based on the evidence. Within 10 business days from receipt of the Investigative Report documents, the Decision-maker will provide a written determination, which will be sent simultaneously to both parties, with an analysis as to the findings of fact, conclusions about whether the alleged conduct occurred, rationale for the result as to each allegation, any disciplinary sanctions imposed on the respondent, and whether remedies will be provided to the complainant.

Either Party may appeal the written determination, following the same procedures set forth above for appeal of a Notice of Dismissal.

I. RETALIATION PROHIBITED

Retaliation against a student, employee, or other individual who exercises any right under Title IX, including any student, employee or other individual who reports or complains about sex discrimination to an appropriate school official or participates in a report, investigation, hearing, or other proceeding involving a claim or allegation under this policy is prohibited.

J. RECORD KEEPING

The Academy will keep records for 7 years of:

- Sexual harassment investigations, including any determination regarding responsibility and any audio or audiovisual recording or transcript, any disciplinary sanctions imposed on the Respondent, and any remedies provided to the Complainant designed to restore or preserve equal access to the Academy's programs or activities;
- Any appeal and the result of the appeal;
- Any informal resolution;
- Records of any actions taken in response to a report or formal complaint of sexual harassment (including any supportive measures considered and/or offered), information establishing that the Academy's response was not deliberately indifferent and that it has taken measures designed to restore or preserve equal access to the Academy's programs or activities; and
- All materials used to train Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.

VI. CAMPUS ACCESS POLICY

All non-public areas of the campus are locked at the conclusion of the scheduled events each day, after-hours accessibility is limited to authorized personnel.

During business hours, the Community (excluding residential areas) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all Community facilities is by key, if issued, or by admittance via the Security and Safety Department with appropriate permission. Classrooms, seminar rooms, offices or other facilities are locked and unlocked according to daily usage schedules per the Academy's Academic Schedule and requests.

Access to residential areas is limited to students and their guests and authorized Community personnel as outlined in the applicable lease agreements.

VII. SECURITY OF CAMPUS FACILITIES

Security and Safety officers patrol the campus twenty-four hours a day. Patrol is by foot and vehicle. Officers also conduct visual inspections of all Community facilities with regard to safety. Officers' conduct lighting inspections and test emergency call boxes, generating work orders for repairs of any deficiencies. Additionally, officers report any overgrown trees or hedges that may cause a security concern, including those near residential housing areas.

Increased security camera coverage across campus, as well as additional access control system continue to be implemented. In the Summer of 2016 card access and surveillance cameras were installed at all three campus dorms. Additional card access and cameras were installed in 2020 at studio buildings and administration offices as well as access control expansion in September of 2026 at Dorm 1.

VIII. REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISITICS

This report is prepared in cooperation with the administrators and department heads for the Academy as well as local law enforcement agencies surrounding our campus.

Campus crime, arrest, and referral statistics include those reported to Security and Safety, local law enforcement agencies, and designated campus officials (including but not limited to directors, and department heads). The Academy submits this annual report on crime statistics to the State of Michigan and the U.S. Department of Education. In accordance with Clery requirements, the Academy follows the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook for crime reporting. In addition, any of the required categories of Clery reportable crimes and any other crime involving bodily injury that also meet the definition of a hate crime under the FBI's Uniform Crime Reporting Hate Crime Data Collection and Training Guide for Hate Crime Data Collection is reported under hate crimes. Beginning with the crime statistics reporting for calendar year 2008, the reporting of hate crimes will be expanded to include the additional otherwise non-reportable crimes of larceny-theft, simple assault, intimidation and destruction, damage, or vandalism of property if such crime(s) meets the definition of a hate crime.

XI. SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

During student orientation each September, students are informed about services offered by the Security and Safety Department and provided a robust Security Overview presentation by Director of Security and Safety addressing all students regarding ways to maintain personal safety. Students are informed about crime on campus and in surrounding neighborhoods. Students are informed of availability of Security and Safety escort services, parking lot safety and security patrols, and emergency call box locations around campus. All students are informed of fire safety procedures as well as campus emergency operations plans including the I Love U Guys Standard Response Protocol (SRP) and ALICE. At orientation or at the beginning of the semester, all students are given access to an online Student handbook containing information on the crime statistics, campus access policies, security in residence halls, alcohol and drug policies, and community responsibility in safety programs.

Safety and security information is also available from the Security and Safety office on a one-on-one basis upon request at the Security and Safety Department. All students and employees are encouraged to be aware of their responsibility for their own security and the security of others. When time is of the essence, information is released to the Academy community through Security Alerts via email, text messaging, phone calls and mobile alerts via the Titan HST cell phone application.

The Academy does not provide specific crime prevention programs other than the services listed above.

XII. CAMPUS SECURITY and SAFETY AUTHORITY AND JURISDICTION

The Cranbrook Security and Safety officers are not sworn law enforcement personnel; therefore, they do not have any arrest powers beyond the citizen's arrest. Officers have the authority to ask persons for identification and to determine whether individuals have lawful business on the Campus. They enforce the Community's policies. They have the authority to issue parking tickets. Criminal incidents are referred to the local police who have jurisdiction on the campuses. The Community does not have any written agreements or memorandum of understanding with local law enforcement agencies for the investigation of alleged criminal offenses on campus. Rather, crime reports and investigations are handled in accordance with the responding agency's own policies and procedures.

The Security and Safety Department has a close working relationship with local law enforcement agencies in Bloomfield Hills and Oakland County. Officers assist these agencies with incidents that occur both on and off campus. The Security and Safety Department schedules instructional classes for the officers with the local fire and police departments relating to fire safety, campus security, and emergency preparedness.

The Cranbrook Security and Safety officers are also provided training that is in compliance with standards for Security Officers in the State of Michigan. All Officers receive additional Security and Life Safety training from US Dept. of Education, FEMA, Federal, State and County Homeland Security Departments. Officers also conduct training exercises in conjunction with Bloomfield Hills Department of Public Safety. Officers also receive training form American Red Cross Certified trainer for CPR/AED and First Aid. Officers are assigned to the campus patrol 24 hours a day, 365 days a year.

XIII. NON-RETALIATION FOR CLERY IMPLEMENTATION

The Academy, its officers, employees, and agents are prohibited from retaliating, intimidating, threatening, coercing, or otherwise discriminating against any individual with respect to the implementation of any provision of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Any student believing this policy has been violated should immediately report that fact to the Director of Academy of Art. Any employee believing this policy has been violated should immediately report that fact to Human Resources. Any other individual believing this policy has been violated should immediately report that fact to the Chief Human Resources Officer/Title IX Coordinator.

Missing Persons Policy

Missing Persons Policy and Procedures

In accordance with the Higher Education Opportunity Act of 2008, the Academy has implemented a Missing Persons Policy to establish procedures to respond to reports of a missing student. This policy applies to students residing in campus dormitories who are deemed missing or absent from the Academy for a period of **more than 24 hours without any known reason or which may be contrary to usual patterns of behavior or unusual circumstances that may have caused the absence**. Such circumstances include, but are not limited to:

- Reports or suspicions of foul play;
- Evidence of suicidal thoughts, drug use, any life-threatening situations; or has been with persons who may endanger the student's welfare.

Once a student has been reported missing, an investigation will begin. Notification will be made to the individual identified by the missing student as his/her missing persons contact (if any) and if necessary the local law enforcement agency.

Notification of Missing Person: If a member of the Academy community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify:

1. Cranbrook Security and Safety, (248) 645-3170 (3170 on campus phones); or
2. Dean of Student Services, (248) 645-3306 (3306 on campus phones).

Report: If Security and Safety is contacted, the Director of Security and Safety will immediately inform the Dean of Student Services (and vice versa). The Dean of Student Services will generate a missing persons report and investigate. Security and Safety will assist as necessary.

Action: After investigating the missing person report, should the Dean of Student Services determine that the student is missing and has been missing for **more than 24 hours**, the Academy will notify the student's missing persons contact* (if any) and will request that Security and Safety notify Bloomfield Hills Department of Public Safety no later than 24 hours after the student is determined to be missing.

*Students residing in on-campus housing will have the option to identify an individual to be contacted by the Academy in the event the student is missing for more than 24 hours; this contact information will be confidential. If a student has identified such an individual, the Academy will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so by completing a Missing Persons Contact Form in the Academy's Administration Office or as part of the Fall Registration form.

CRANBROOK ACADEMY OF ART

Annual Crime Statistics

CATEGORY VENUE

	2022	2023	2024	2025
CRIMINAL HOMICIDE: On Campus	0	0	0	0
Murder and Non-negligent Manslaughter	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
Negligent Manslaughter on Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

SEX OFFENSES:	**2022**	**2023**	**2024**	**2025**
Forcible	0	0	0	0
On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
Non-forcible On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

	2022	2023	2024	2025
ROBBERY On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
AGGRAVATED ASSAULT On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
BURGLARY On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
ARSON On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

	2022	2023	2024	2025
MOTOR VEHICLE THEFT On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

LIQUOR LAW ARRESTS On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
DRUG RELATED ARRESTS On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
WEAPONS ARRESTS On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS				
On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0
LIQUOR LAW VIOLATION				
REFERRED FOR DISCIPLINARY ACTION	**2022**	**2023**	**2024**	**2025**
On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

DRUG LAW VIOLATION REFERRED FOR DISCIPLINARY ACTION				
On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

ILLEGAL WEAPONS POSSESSION REFERRED FOR DISCIPLINARY ACTION	**2022**	**2023**	**2024**	**2025**
On Campus	0	0	0	0
In dormitories or other residential facilities	0	0	0	0
In or on a non-campus building or property	0	0	0	0
On public property	0	0	0	0

Hate Offenses – On Campus	**2022**	**2023**	**2024**	**2025**
Murder and Non-negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Race	0	0	0	0
Gender	0	0	0	0
Religion	0	0	0	0
Sexual Orientation	0	0	0	0
Ethnicity	0	0	0	0
Disability	0	0	0	0
Gender Identity	0	0	0	0
National Origin	0	0	0	0

	2022	2023	2024	2025
Sex Offenses – Non-Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Other Crimes with Bodily Injury	0	0	0	0
Larceny Theft	0	0	0	0
Simple Assault	0	0	0	0
Intimidation	0	0	0	0
Criminal Mischief/Vandalism	0	0	0	0

Annual Crime Statistics Academy Campus	**2022**	**2023**	**2024**	**2025**
Hate Offenses – Dormitories/Residential Facilities Types	0	0	0	0
Murder and Non-negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0
Robbery	0	0	0	0

	2022	**2023**	**2024**	**2025**
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Other Crimes with Bodily Injury	0	0	0	0

Larceny Theft	0	0	0	0
Simple Assault	0	0	0	0
Intimidation	0	0	0	0
Criminal Mischief/Vandalism	0	0	0	0

Annual Crime Statistics Academy Campus	**2022**	**2023**	**2024**	**2025**
Hate Offenses - Non-Campus	0	0	0	0
Murder and Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Other Crimes with Bodily Injury	0	0	0	0
Larceny Theft	0	0	0	0
Simple Assault	0	0	0	0
Intimidation	0	0	0	0
Criminal Mischief/Vandalism	0	0	0	0

Annual Crime Statistics Academy Campus	**2022**	**2023**	**2024**	**2025**
Hate Offenses – Public Property Types	0	0	0	0
Murder and Non-negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0

Sex Offenses - Forcible	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Other Crimes with Bodily Injury	0	0	0	0
Larceny Theft	0	0	0	0
Simple Assault	0	0	0	0
Intimidation	0	0	0	0
Criminal Mischief/Vandalism	0	0	0	0
VAWA Offenses- On campus				
Dating Violence	0	0	0	0
Domestic Violence	0	1	0	0
Sexual Assault	0	0	0	0
Stalking	0	0	1	0

Information contained within this publication is for purposes of federal compliance with the Campus Security Act. More specifically addressed issues on discrimination, harassment, and other important issues are contained within the policies set forth by the Cranbrook Academy of Art.

CONTACTING SECURITY and SAFETY (248)645-3170 or ext. 3170

The Community Security and Safety Department administrative office is located at 22 Valley Way Cranbrook Educational Community, Bloomfield Hills MI 48304.

The Security and Safety Office regular business hours are Monday through Friday 7:00AM – 4:30PM. The office is staffed 24hours a day and may be reached by dialing extension 3170 from any telephone within the campus telephone system or by dialing (248) 645-3170 direct or by use of the Titan HST cell phone application.

Emergency Phone Numbers:

The campus is staffed by security personnel twenty-four (24) hours a day including weekends and holidays. A Security and Safety Office may be reached at any time by dialing (248) 645-3170 or by using emergency call boxes located around the campus or by use of the Titan HST cell phone application.

IN CASE OF EMERGENCY, call 911 if able to do so, and then call (248) 645-3170 or ext. 3170 or use a campus emergency call box or use of the Titan HST cell phone application.

Emergency Call Boxes - These emergency call boxes connect directly to the dispatcher at Security and Safety. There are emergency call boxes/phones located as follows:

- Tennis Courts – Off Orchard Ridge Road
- Vaughan Boys Middle School – In Valley (Northwest corner of campus)
- 550 Parking Lot near entrance to PAC
- Kingswood Upper School – Dirt road/Athletic Fields West side of school building
- Kingswood Lower parking lot – at Girls Middle School Walkway.
- Elevator Emergency Phones in the CIS/Academy of Art Parking Garage connect directly to the Security and Safety Office

Annual Fire Safety Report

If a fire occurs in a Cranbrook Academy of Art building, residents should immediately evacuate the building and notify Cranbrook Security and Safety at 248-645-3170 or Call 911. Campus Security and Safety will initiate a response, as the department can summon the fire department quickly. If a member of the Cranbrook Academy of Art community finds evidence of a fire that has been extinguished, and the person is not sure whether Campus Security and Safety has already responded, the community member should immediately notify Campus Security and Safety to investigate and document the incident.

The fire alarms alert community members of potential hazards and community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building.

Cranbrook Security and Safety publishes this fire safety report as part of its annual Clery Act Compliance document, via this brochure, which contains information with respect to the fire safety practices and standards for the Cranbrook Academy of Art. This report includes statistics concerning the number of fires, the cause of each fire, the numbers of injuries and deaths related to a fire, and the value of the property damage caused by a fire.

Fire Log

The information regarding any fire incidents or damages may be obtained from the Cranbrook Security and Safety Department Office. This report would include any injury reports and the cost of any damages.

Fire Safety Tips

A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED.

Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials such as clothing.

Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of Campus Policy.

Almost 75% of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any Cranbrook Academy of Art building.

Campus security and fire safety procedures are discussed during student orientation. The Security and Safety Department and Academy Administration participate in meetings and programs to address students concerns and explain Academy security, public safety, and fire safety measures and procedures.

Cranbrook Academy of Art 2025-2026 Residential - Annual Fire Statistics

	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
Location	2023-2024-2025	2023-2024-2025	2023-2024-2025	2023-2024-2025	2023-2024-2025
Dorm I	0-0-0	0-0-0	0-0-0	0-0-0	0-0-0
Dorm II	0-0-0	0-0-0	0-0-0	0-0-0	0-0-0
Dorm III	0-0-0	0-0-0	0-0-0	0-0-0	0-0-0

Fire Drill Reports: 2025-2026

Drills/False Alarms for Housing Facilities (FA=False Alarm).

All fire alarms are monitored, responded to, and documented by Security and Safety Personnel.

As indicated two drills were conducted in addition to False Alarms that occurred to exceed the requirement. Recent improvements in the fire alarm systems have significantly reduced the number of false alarms that occur in the dorm areas.

Security and Safety Personnel document all actions by occupants and they are reported. Instructive information is provided to residents and occupants on proper procedures during a Fire Emergency.

Dorm 1	Dorm 2	Dorm 3
9/22/2025 Drill	9/22/2025 Drill	9/22/2025 Drill
3/16/2026 Drill	3/16/2026 Drill	3/16/2026 Drill